

HULMEVILLE BOROUGH COUNCIL

Meeting Minutes

March 4, 2019

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present

Thomas Wheeler, President
Judy Coleman
Doug Edge
Mayor Debbie Mahon
Nick Lodise

Staff in Attendance

Solicitor Robert DeBias
Treasurer Diane McKairnes
Secretary Dorothy Omietanski
Water & Sewer Kurt Ludwig
Chief, John Baran

Councilmembers Absent: Mallory Menta, Sarah Omietanski, Jr. Council, and Doug Harris

Councilmembers Late to Arrive: Dan Mandolesi, Vice President 9:00pm

Staff Absent: Water & Sewer Pat Slater and Fire Marshal Bill Wheeler

Guests in Attendance: Nick Toth, Terry Hughes, Ethel Pizzullo, Ed Preston and Ron Robbins

Call to Order: Mr. Wheeler called the meeting to order at 7:32 pm; all those present joined in the Pledge of Allegiance.

Minutes:

Motion made by Mr. Edge seconded by Mr. Lodise to approve the minutes of February 4 and 19, 2019; Motion passed with all in favor 4-0-0.

Public Comment:

- Soup Off – Mr. Robbins informed council that the Historical Society was able to collect 103 cans of food at the soup off that they donated to the local food bank. They had 15 people participate in the soup off and a congratulations to Ms. Omietanski for winning first place.
- Crossing Signs – Mr. Toth asked council what happened to the crossing sign at Fairview and Bellevue. Mayor Mahon explained that the sign has been stolen twice. Council is in the process of replacing it with a more permanent sign.
- Fee for State Police – Mr. Ludwig recently read that the state is talking about charging a fee to communities for use of State Police. Mr. Wheeler explained that the fee is being discussed for communities who utilize the State Police 100% of the time. Hulmeville Borough has part-time police and only utilize the State Police part-time so the proposed fee would not apply to the Borough. The fee is not in effect yet and right now will only affect full time State Police use based on population.

- Resignation of Ms. Menta – Mayor Mahon read a letter from Ms. Menta. The Menta’s are planning on moving soon so she wanted to resign from council. Council will have 30 days to fill her position. If someone is interested in running in the November election, they need to submit a Nomination Petition to the Board of Elections by March 12, unless he/she is registered independent then he/she has until August. The Mayor recognized Ms. Menta for her service while on council. She served on the Police Committee, Water Authority and Stormwater Committee. Everyone on council is grateful for her service.

Motion made by Ms. Coleman and seconded by Mr. Edge to accept Ms. Menta resignation effective immediately; motion passed with all in favor 4-0-0.

- Colonial Inn – During one of the storms last week a tree came down near the Colonial Inn bringing nearby telephone wires completely to the ground. Ricks Expert Tree Service came out and removed the tree and the wires went back up. However someone may want to look at the wiring to make sure everything is safe. Council will contact PECO to check the wires.

Police Report:

- Mayor Mahon read the report for the month of February 2019: 17 Incidents, 20 Traffic, 7 Parking, 1 Accidents, 9 Assists, 0 Summary, 0 Criminal, 4 District Court, 0 County Court, 0 EMS, for total hours worked: 187, Total Salary \$4,434.50.
- Police Chief – Mayor Mahon announced that council will be voting on a new Police Chief once Mr. Mandolesi arrives. There will be an executive session to answer any questions regarding the candidates and then council will vote in regular session.
- Easter Egg Hunt – The police are assuming responsibility for the Easter egg hunt. The hunt will be held on 4/13/17 at 12 noon. The police will have games and serve cupcakes.

Water and Sewer:

- Water Shut Off Policy – Mr. Ludwig informed council that the Authority is on track with the shut off policy letter that will be mailed to all residents. He is hoping to have the letters to Ms. Omietanski by the end of the week for printing and stuffing. The letters should go out next week. The on-line payment process should be in place by the end of the month.
- Manhole Repairs – Mr. Ludwig is waiting on Carroll Engineering’s answer regarding attending to piggyback its work with PennDOT’s Main Street paving project.
- Water Treatment Tour – Mr. Ludwig informed council that the tour of Forrest Park Water Treatment Plant will be on 3/20/19 at 1pm. A car pool will be departing from Borough Hall at noon. The address of the plant is 124 Park Ave Chalfont PA. Council asked if ID is required to take the tour, Mr. Ludwig will ascertain whether an ID is needed.

Fire Marshal: no report

Zoning: no report

Borough Property: no report

Lights:

- Issue – There may be an issue with the LED light at the corner of Reetz and Main. Mr. Lodise will check the light.

Trash:

- 2 Hopewell Lane – Mr. Lodise has been in touch with the resident at 2 Hopewell Lane regarding trash pick-up. Their trash has been picked up and hopefully the matter has been resolved. Mr. Lodise also informed council that Republic has requested a meeting to discuss recycling. Republic suggested meeting with council representative 3/6 or 3/7. Council requested to have Republic attend the work session on 3/19 at 7:30pm. Mr. Lodise will contact Republic to arrange its attendance at the work session.
- Waste Management – Mr. Wheeler asked Waste Management if incinerating the trash would reduce the Boroughs trash cost. Waste Management did confirm incinerating the trash is cheaper for the hauler. However, the Borough would not see a reduction in its bill. Ms. McKairnes also informed council that the dumpster cost at Borough Hall increased by \$30/month.

Streets:

- Snow Removal – Mayor Mahon received two comments regarding the snow removal in the Borough. Both comments praised the job Hutchinson company is doing. There were no complaints regarding parked cars during the snow removal process.
- Mr. Lodise is concerned about the deep gully that has formed on the side of Hulme Ave. The gully is about 2 feet deep. Mayor Mahon will email her contact at PennDOT to inspect the area.

Finance: no report

Personnel: no report

Jr Council Member: no report

MS4:

- Committee Meeting – Gilmore and Associates did a brief review of the possible sediment reduction projects. The committee needs to have a follow up meeting with them and to have an actual walk through the project areas in March.
- Newsletter – Mayor Mahon is still finalizing the Winter 2019 newsletter.
- Training – Those that missed the mandatory educational power point that was held on January 15th, during the work session were sent a list of 10 questions to complete. The follow up was sent to Nick Lodise, Mallory Menta, Nancy Wheeler, Joe Nocito, Mike Wasson, Mike Whitaker and Jeff Myers.

TMDL / BMP's: Permit years 2018-2022 – items that need to be accomplished over the next 5 years.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement
 - Decide on sediment reduction project

Floodplain:

- For all residents in and out of floodplain, contact information is being added to the newsletter to inform residents and business owners of proposed practices and procedures during weather events.
- Old Colonial Inn has cleared trees in the floodplain/open space behind its establishment. Zoning officer is working on the violation as this is not yet cleaned up. Mayor Mahon is waiting on the appointment of a new zoning officer to address this matter. Also, the area is too wet to even clean up at this point. BCWSA has not even cleaned up their area due to the oversaturated ground.
- The Water Street FIRM concerns have not yet been answered (11 months now). FEMA forwarded Mayor Mahon's questions to PEMA for answers through the hazard mitigation grants.

Storm Water:

- Updated Data Base – Mayor Mahon appreciates any updates and contact information for new residents that have moved into our town in that stormwater affects all residents and not just those who live in floodplain.

Solicitor Report:

- Resolutions – Council adopted three police policies - evidence and property control policy, pursuit and emergency vehicle operations policy and domestic abuse protocol policy in February that need to be signed by resolution tonight.
- Executive Session – Council needs to discuss possible litigation, real estate and the Police Chief position tonight in executive session.

Mayor:

- Parade Fundraiser – The Irish Rover is having a fundraiser for the parade on March 11th from 4-close. Ten percent of the bill will be donated to the parade.

- Reverse Mortgage Presentation – Mayor Mahon attended a presentation hosted by Tina Davis at William Penn Fire House regarding reverse mortgages. The Mayor has placed a link to the presentation on the Borough’s website.
- Soup Off – Mayor Mahon wanted to thank the Hulmeville Historical Society for hosting the soup off. It was a very enjoyable event.
- Mayor Mahon requested that council adopt two more police policies - Emergency Vehicular Warning Devices and Evidence Collections & Storage Policy. The Mayor also forwarded for council to review the Value Statement and Mission Statement. She requested everyone on council to please review these two documents in that they are very important.

A motion was made by Mr. Edge and seconded by Mr. Lodise to adopt the proposed policy for Narcan Nasal Spray Deployment; motion passed with all in favor 4-0-0.

A motion was made by Mr. Lodise and seconded by Mr. Edge to adopt the proposed policy for Search and Seizure; motion passed with all in favor 4-0-0.

Treasurer’s Report: Treasurer’s Report of March 4, 2019 was made available for inspection:

• General Fund Checking Balance as of February 1, 2019:	\$ 207,566.16
Expenses Totaled:	\$ - 122,620.05
Income Totaled:	<u>\$ 54,802.59</u>
General Fund Checking Balance as February 28, 2019:	\$ 139,748.70
• Sewer Fund Checking Balance as of February 1, 2019:	\$ 16,136.67
Expenses Totaled:	\$ -13,176.31
Income Totaled:	<u>\$ 16049.25</u>
Sewer Fund Checking Balance as of January 31, 2019:	\$ 19,009.61
• Sewer Fund PLGIT Balance as of January 1, 2019:	\$ 365,989.99
Interest	\$ 688.50
Deposit	\$ 0
Expense	<u>\$ 0</u>
Sewer Fund PLGIT Balance as of January 31, 2019:	\$ 366,678.49
• Highway Aid PLGIT Balance as of January 1, 2019:	\$ 44,139.54
Interest	\$ 83.04
Deposit	\$ 0
Expenses	<u>\$ 0</u>
Highway Aid PLGIT Balance as of January 31, 2019:	\$ 44,222.58
• General Fund PLGIT Balance as of January 1, 2019:	\$ 70,816.19
Interest	\$ 133.22
Deposits	\$ 100,000.00
Expenses Total:	<u>\$ 0</u>
General Fund PLGIT Balance as of January 31, 2019:	\$ 170,949.41

Bills: A copy of the bill list dated March 4, 2019 was provided to Council and offered for review by the public. One bill added to the bills is postage \$192.50. Mr. DeBias asked about the adjustment as per auditor on the Treasurer Report. Ms. McKairnes explained that the adjustment of \$6,801.70 is for checks Borough wrote to people over the last five years that were never cashed. The auditor advised Ms. McKairnes to move the money back into the account as income. Mr. Edge suggested we notify all the accounts who have not cashed their checks. Ms. McKairnes said none of the accounts can cash their checks after 6 months from the date the checks are written. All accounts with uncashed checks are recorded and if anyone contacts her, she can rewrite them a check. Mr. DeBias advised council that the customers do not need to be notified but the decision is up to Council.

- **General Fund** beginning balance as of February 28, 2019: \$ 140,845.78
ending balance as of March 15, 2019: \$ 120,958.21
- **Sewer & Water** beginning balance as of February 28, 2019: \$ 21,104.93
ending balance as of March 4, 2019: \$ -15,442.37
- **Highway Aid** beginning balance as of March 1, 2019: \$ 41,766.91
ending balance as of March 6, 2019: \$ 30,743.78

A motion made by Mr. Lodise seconded by Mr. Edge and carried unanimously to approve the bill list dated March 4, 2018; motion carries 4-0-0.

Correspondence:

- Recycling – Ms. Omietanski forwarded to council a recycling flyer composed by Bucks Co Planning Commission. Mayor Mahon said she will forward it to be posted on our website.

Old Business:

- 5 K Run – A 5K run will be held on 4/28 starting at the recreational fields proceeding down Walnut to Neshaminy then up Bellevue and ending in Penndel. The run will start at 8:30am. The Hulmeville Police will cooperate with the Penndel Police to coordinate coverage for the run.
- Honoring Edward Boorman – Mr. Preston informed council that Heritage Park was dedicated with that name, which was chosen from a contest and he suggested that changing the names will meet opposition. Mr. Preston also did not like the idea of naming the pavilion after Mr. Boorman. The Mayor explained that she will need to talk to the residents and businesses on Beaver Street to let them know that council is considering changing the name of Praul Street to Edward Boorman Street. Most people think Praul is Beaver. Mr. Preston said changing Praul to Boorman should be simple due to the fact that no residents or businesses exist on the street. Mr. Wheeler will contact the family of Edward Boorman to present the idea to them.

An executive session was called at 8:55pm to discuss personnel, litigation and real estate issues.

Mr. Mandolesi arrived at 9:00pm
Council reconvened at 9:30pm after Executive Session.

Motion made by Mr. Lodise and seconded by Mr. Edge to accept Ed Preston as council member to replace Ms. Menta until the next election; motion passed with all in favor 5-0-0.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to appoint Officer Baran as Police Chief of Hulmeville Borough; motion passed with all in favor 5-0-0.

Police Chief: Mayor Mahon stated that all candidates for the police chief position were great. It was a very difficult decision for council to make given everyone was extremely well qualified. On March 6th at 7pm Officer Baran will be sworn in as Hulmeville Borough Police Chief by Judge Baranowski at Borough Hall.

Old Business:

- LED Lights - Mr. Mandolesi informed council that they will be receiving a rebate of \$5,683 for the LED lights as well as a reduction in the monthly bill. Mr. Mandolesi said that Jen Robinson, the PECO employee who assisted him with the rebate, was outstanding in her service to him.
- Mowing Contract – Mr. Mandolesi informed council that the lawn service contract is up in April. He is currently working on collecting bid information for the new contract.

The meeting was adjourned at 9:50 pm; motion made by Mr. Mandolesi seconded by Mr. Edge; carried 5-0-0.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary